

# Jet Set Sports / CoSport Online Application Checklist

Dear Candidate,

Please take the time to review this Checklist to ensure you are prepared to complete your Online Application. You can leave this window open in the background and you can also print this document to have with you when you prepare for your application.

- Ensure you enter your **Full Formal Name** – the same name as your identification document.
  - Make sure you put the correct part of your name in the correct section
  
- Ensure you have your **Current Full Address and Contact Information.**
  
- Ensure you have **2 references** you can put down, whom we can contact to verify study or employment.
  - Including email, address and phone number contacts.
  
- Ensure you select **Nationality** which is the same as your passport or primary identification document.
  
- Ensure you have your **English only Cover Letter and Resume/CV** ready for upload.
  - This needs to be saved as **.pdf document**
  - When you upload the document wait for the green light, then select “Save” for each document
  
- Ensure you have taken your **correct body measurements ready** to enter.
  - You can enter these in ‘in’ (inches) or in ‘cm’ (centimeters).
  - We use these to select your uniform pieces for you so they fit.
  - Do not guess your size, you may end up with the incorrect size.